

**Plan on the Use of Capacity Enhancement Grant
2023-2024**

Name of school: St. Francis Xavier's College

Means by which teachers have been consulted: Core Admin Panel

No. of operating classes: 24

Task Area	Major Area(s) of Concern	Strategies / Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
1) Relieving teachers' non-teaching duties in organizing supplementary courses	- To relieve teachers' heavy teaching duties in organizing subject related courses - To enhance the academic ability of students through after school training	To hire part-time instructors for academic related courses	Students benefit from the supplementary courses	For one year starting from September 2023	E. Lang.: \$29,000 C. Lang.: \$63,000 Math: \$38,000 Phy \$9,000 Chem \$5,000 Bio \$10,000 Sci \$10,000 PTH \$3,000 Others: -Note-taking and Active -revision workshop: \$42,000 -Various F.6 enhancement classes: \$45,000 (\$254,000)	At least 10 supplementary courses are organized and 100 students are benefited.	The reports from different panels.	Panel Heads of subjects concerned
2) Providing a balanced curriculum or the whole-person education for students	- To enhance the interest of students in music and foster value education	To hire part-time instructors, to pay for training expenses	Students' talents in music and overall well-being are developed	For one year starting from September 2023	Chinese Orchestra: \$32000 Wind Band: \$49600 String Orchestra: \$49600 Ensemble Training: \$19500 Gate-Keeper Programme: \$25000 (\$175,700)	At least 10 courses/teams are organized and 100 students are benefited	The reports from different panels / committees.	Panel Heads of committee concerned
3) Relieving teachers' duties in administrative duty	- To create more room for teachers	To employ an administrative officer to relieve non-teaching administrative burdens	Teachers will have more time to focus on their teaching duties	For one year starting from September 2023	\$235,000	Teachers' feedback will be collected	The report from VP II	VP II
					Total : \$664,700			

Estimated total expenditure for the year 2023/2024: \$664,700